

步骤 STEP 1

准备入院

Getting Ready for Admission!

Once your admission to OMSMC has been arranged you will be given an Admission Notice Form (ANF) by your attending doctor. You will then be guided to our Admission Counter for Admission registration.

如需住院治疗，您的主治医生将为您填写入院通知书。请前往入院柜台办入院手续。

步骤 STEP 2

入院登记

At the Pre-Admission Counter

An Admission Counselling Form (ACF) shall be given to you to fill. Our staff shall provide you with the estimated costs of the suggested treatment(s) which will determine the amount of deposit required.

在入院柜台领取入院表格，按上面所列项目填写。填写完毕，我们的工作人员将向您解释有关估计治疗费和需提交的入院金额。

步骤 STEP 3

公司付费

Corporate Patient

For patients with Corporate Accounts under OMSMC shall submit their admission forms together with their company's guarantee letter during their registration.

如贵公司已向本院登记商务户口，请在办理入院登记时提交贵公司的员工医疗卡/通知书/保证书。

步骤 STEP 4

保险付费

If I am insured?

You will need to provide your insurance cards when submitting your admission forms for verification.

如果您持有医疗保险卡，请在办理入院手续时提交给我们的工作人员。我们将直接与保险公司联系以确认您的就诊清单。

步骤 STEP 5

医疗费用

Financial Assistance Guide

If surgery is required, our friendly staff shall be ready to assist you on financial advice on the estimated costs required and the payment options.

如需进行手术，我们的工作人员将与您商谈有关手术费用估计与付款方式。

步骤 STEP 6

复康

Towards Recovery

Our centre also offers after care services such as physiotherapy or dietician's counselling. You will be referred to these after care services if necessary and an appointment for follow up if needed.

本院亦提供物理治疗、营养师辅导等护理服务。如有需要，本院亦可提供有关出院后的护理服务。

步骤 STEP 7

出院

Discharge

Upon your discharge, kindly be reminded to make your full payment at the Payment Counter. Please look out for our friendly Patient Relations Officer for luggage or wheelchair services.

出院前请前往付款柜台结算您的住院费用及办理出院手续。如需轮椅援助或行李服务，请通知我们的客户服务员。

步骤 STEP 6

领取药物

Don't forget your Medication!

If your doctor has given you a prescription, be sure to collect them. For our inpatients, there are satellite pharmacies located at the wards for the ease of collection.

请记得领取您的药物。我们在各楼层设有小型药局以方便患者出院时药物领取。

